

## Microsoft – NCTU AI Ph.D. Research Assistant Intern Program Agreement

Required Documents:

1. Resume, and a signed and dated copy of this agreement
2. Plan of Work (includes your research interests, Ph.D. study planning taken your participation of the Microsoft-NCTU AI program into account.)
3. Other supplement documents like publications, awards, transcripts.
4. An approval letter from your Ph.D. thesis advisor
5. Two recommendation letters of which one must from your Ph.D. thesis adviser.

**The approval letter and recommendations must be sent by your adviser and the referee directly to [zoeychuang1203@nctu.edu.tw](mailto:zoeychuang1203@nctu.edu.tw) using their NCTU or work email accounts.**

Note:

1. All participants are fully obligated and bounded by the NCTU student's conduct over the course of the training program. If a participant is expelled from NCTU for any reason, she/he is no longer qualified to continue this internship program immediately. Any applicant provides false information will be disqualified or terminated and may be subject to disciplinary actions.
2. The period of an internship is aligned with the semester. Students who pass the interview need to register an *Individual Study* course, or the like, with her/his adviser, for the semester. Notice that the name of the course, which may vary depending on your school and department, will be announced later. At the end of the semester, the applicants are graded by their thesis advisers based on the students' internship report and their Microsoft mentors' report. Only those applicants who have grade A or above can reapply for the program. However, an applicant cannot participate in the program for more than two consecutive semesters.
3. The work location is either at Microsoft Taipei office or any designated location by Microsoft.
4. Students are not allowed to disclose any NCTU derived or on-going research work to Microsoft; likewise, students should abide by the Microsoft NDA.
5. Participants of this program cannot be hired by Microsoft Taiwan 12 months after they depart from NCTU without completing their Ph.D. program for whatever reason.

Name of Applicant: \_\_\_\_\_

Department and College: \_\_\_\_\_ Year of Study: \_\_\_\_\_

By signing this agreement, I hereby declare I agree with all the terms stated above.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_